

Electronic Notice Option

iCircle Care and our vendors can send you notices about service authorizations, plan appeals, complaints and complaint appeals electronically, instead of by phone or mail. We can also send you communications about your member handbook, our provider directory, and changes to Medicaid managed care benefits electronically, instead of by mail.

We can send these notices to you by Web Portal.

If you want to get these notices electronically, you must ask us. To ask for electronic notices contact us by phone, email, fax, or mail:

Phone.....1-844-694-2273
Email..... info@icirclecarecny.org
Fax..... 1-888-384-2962
Mail.....860 Hard Rd, Webster, NY 14580

When you contact us, you must:

- Tell us how you want to get notices that are normally sent by mail,
- Tell us how you want to get notices that are normally made by phone call, and
- Give us your contact information (mobile phone number, email address, fax number, etc.).

iCircle Care will let you know by mail that you have asked to get notices electronically.